



## Stewardship of Digital Assets A Workshop on Sustaining Digital Collections

### Date

October 27-28, 2009

### Time

8:45 a.m. - 4:30 p.m.  
(The Library of Congress  
opens to the public at  
8:30 a.m.)

### Place

Library of Congress  
James Madison Building  
6th Floor  
Mumford Room

### Metro/Directions

Capitol South  
Blue/Orange Line Metro

### Sponsor

FLICC, LOC Preservation  
Directorate, NEDCC

### Information

Anne Harrison  
[anha@loc.gov](mailto:anha@loc.gov)  
Call FLICC (202) 707-4834  
TTY (202) 707-4995  
Request ADA Accommodations  
five business days in advance at  
[ADA@loc.gov](mailto:ADA@loc.gov).

### Registration

\$400 per person  
\$350 per person for multiple  
staff from same agency. Lunch  
included.

### Cancellations

Please notify FLICC at (202)  
707-4813 if you cannot attend  
to allow those on the waiting  
list an opportunity to register.

FLICC, in conjunction with the Library of Congress Preservation Directorate and the Northeast Document Conservation Center (NEDCC), is pleased to announce a two-day workshop on sustaining digital collections. A faculty of digital experts will teach an interactive, hands-on workshop.

#### Workshop topics will include:

- ~ Assessing your institution's digital preservation needs
- ~ Tools for determining long-term needs
- ~ Setting priorities
- ~ Developing an institutional digital preservation plan
- ~ Assessing risks to digital media
- ~ Establishing standards
- ~ Preserving digital objects
- ~ Developing Digital preservation policy

Through a combination of lecture, case studies and interactive sessions, participants will learn about the long-term needs of the digital assets and how to plan for their preservation.

This course is best suited for participants with existing digital collections and prior digitization experience. Participation by multiple staff members from the same agency is encouraged.

#### Workshop Faculty:

##### Robin L. Dale

Robin L. Dale has recently become the Associate University Librarian for Collections and Library Information Systems at the University of California, Santa Cruz. Until early June 2007, she was a program officer in RLG Programs, a part of OCLC's Office of Programs & Research, for a year. Prior to the merger of RLG and OCLC, she was a program officer and Program Manager for Preservation at RLG, as well as the Associate Editor of RLG DigiNews for nine years. From 2005 to early 2007, Dale was also the Project Director of the Center for Research Libraries Auditing and Certification of Digital Archives project, a Mellon-funded activity to develop processes to audit and certify digital archives and repositories. She co-chaired the RLG National Archives and Records Administration Digital Repository Certification task force,  
(more)

FLICC  
FEDLINK



## Stewardship of Digital Assets A Workshop on Sustaining Digital Collections

### Date

October 27-28, 2009

### Time

8:45 a.m. - 4:30 p.m.  
(The Library of Congress  
opens to the public at  
8:30 a.m.)

### Place

Library of Congress  
James Madison Building  
6th Floor  
Mumford Room

### Metro/Directions

Capitol South  
Blue/Orange Line Metro

### Sponsor

FLICC, LOC Preservation  
Directorate, NEDCC

### Information

Anne Harrison  
[anha@loc.gov](mailto:anha@loc.gov)  
Call FLICC (202) 707-4834  
TTY (202) 707-4995  
Request ADA Accommodations  
five business days in advance at  
[ADA@loc.gov](mailto:ADA@loc.gov).

### Registration

\$400 per person  
\$350 per person for multiple  
staff from same agency. Lunch  
included.

### Cancellations

Please notify FLICC at (202)  
707-4813 if you cannot attend  
to allow those on the waiting  
list an opportunity to register.

which produced the recently released Trusted Repositories, Audit and Certification: A Checklist (TRAC). For the last 10 years, her work has focused on digital preservation, preservation metadata, data curation and digitization.

### Katherine Skinner

Dr. Katherine Skinner is the Digital Projects Librarian at the Emory University Libraries and provides leadership for the libraries' digital projects that are supported through grants or other sponsored funding sources. She is a co-principal investigator on the Cyberinfrastructure for the Humanities Project to establish a humanities-based portal environment, SouthComb. She also co-directs the MetaArchive Cooperative, which provides an infrastructure and model for distributed digital preservation.

Skinner is a founder and an editorial board member of the peer-reviewed Internet journal *Southern Spaces*, and is currently co-editing a monograph entitled "Strategies for Sustaining Digital Libraries". She also serves on the Aquifer Services Working Group committee and the National Digital Information Infrastructure and Preservation Program's Sustainability Committee. She received her Ph.D. in American Studies from Emory University in 2005 and has published works on music, social movements, scholarly publishing practices, emergence of new fields and digital library topics.

### Other faculty TBD

### About NEDCC:

Founded in 1973, the NEDCC is a regional conservation center, specializing in preservation of paper-based materials. NEDCC's services include paper, book, and photograph conservation; preservation microfilming; photograph duplication; digitization of visual materials; surveys and consultations; disaster assistance; and workshops and conferences. Visit NEDCC's Web site at <http://www.nedcc.org>.





## STEWARDSHIP OF DIGITAL ASSETS

SPONSORED BY **FLICC**, THE LIBRARY OF CONGRESS PRESERVATION DIRECTORATE,  
AND THE NORTHEAST DOCUMENT CONSERVATION CENTER

Tuesday and Wednesday, October 27-28, 2009 8:45 am – 4:30 pm

Library of Congress

James Madison Memorial Building, 6<sup>th</sup> Floor, Mumford Room  
101 Independence Ave., S.E. Washington, D.C. 20540

### REGISTRATION FORM

#### Section A: Participant Information

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Fax: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Accessibility: (Must be requested 14 business days in advance of course)

☐ I request interpreting services and/or other ADA accommodations: \_\_\_\_\_

For accommodations other than ASL, please specify: \_\_\_\_\_

#### Section B: Registration Fees

☐ Individual registration **\$400**

☐ Multiple participants from one agency, registering at the same time, per person **\$350**

Number of participants: \_\_\_\_\_

**TOTAL FEE:** \_\_\_\_\_

#### Section C: Payment Method

☐ Bill the TOTAL FEE (from Section B) to my existing FEDLINK Training account.

FEDLINK ID: \_\_\_\_\_ or OCLC SYMBOL: \_\_\_\_\_ Please check one: ☐ FY09 or ☐ FY10

☐ I will submit a billable government training form (SF182, DD1556) for the registration fee **plus** the FEDLINK administrative fee of \$25 per person

☐ Charge the registration fee **plus** the FEDLINK administrative fee of \$25 per person to my agency's government credit card. (Do not include the account number; FEDLINK will payment information the credit card holder listed below.)

Cardholder Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Cardholder Email: \_\_\_\_\_

#### Section D: Fax Registration To: 202-707-4828, ATTN: Anne Harrison

You may send a PDF version of the completed form via email to Anne Harrison on [anha@loc.gov](mailto:anha@loc.gov).

(If neither of these options is available, please call Anne Harrison on 202-707-4834 to make other arrangements.)